

Job Description for the position of **Accounts Receivable & Finance Manager** for your reference.

We would appreciate your support in sharing some relevant profiles at your earliest convenience.

Please Note : Candidate should have experience of International Vendor Management.

Job Description: Accounts Receivable & Finance Manager

What You'll Do:

- ☒ Manage end-to-end Accounts Receivable – invoicing, collections, and reconciliations
- ☒ Handle international client billing, forex operations, and ensure compliance with GST/TDS regulations
- ☒ Support financial reporting, audits, and financial planning processes
- ☒ Liaise with clients and internal teams to resolve billing discrepancies and disputes
- ☒ Coordinate with banks, clients, and cross-functional teams
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What You Bring:

- ✓ 5–8 years of experience in finance/AR, preferably in the service industry
- ✓ Strong grasp of international finance and tax compliance
- ✓ Proficiency in tools like Tally, Zoho, QuickBooks, etc.